



THE MIGHTY QUIN

Summer 2010 Newsletter

Quin Workforce Update

Here at Quin Workforce we have started 2010 in a very positive frame of mind. All the signs are for a good year for our Clients and we plan to play a big part in helping them every step of the way.

If you are a Client who is seeing work pick up and getting busier we can assist by supplying a safe, experienced and reliable person to help you and if you are one of our well trained and experienced Candidates then be ready for more opportunities to delight our Clients!

Using a Temp from Quin Workforce will result in a safer workplace for you and your staff, assist you in meeting deadlines, dealing with peaks in workload and free you up from all the administration involved in the recruitment and payroll process.

Health & Safety

ACC

We are the only On Hire Labour Company in the ACC Partnership Programme which means that we manage workplace injuries internally and take ownership of the ongoing financial liability and rehabilitation of all ACC claims. For our Clients this means that we have an absolute focus on the Safety of our staff and everyone they are working with. For our Candidates this means that we insist on safe practices and the use of correct Personal Protective Equipment (PPE) and if they should have an injury we actively Case manage them back to work as soon as possible.

Personal Protective Equipment

It is really important to us here at Quin Workforce that our Candidates are always wearing PPE that is both appropriate for the job and is also

in good condition. This is to ensure they are as safe as possible and also to present a tidy and professional image as representatives of Quin Workforce. If your PPE is worn out and scruffy then give us a call and we will issue you with new gear. It is never a problem for us to do this!

Near Miss

One of our Construction Candidates was recently fixing a dwang using a nail gun and when he tried to skew the nail at an acute angle it ricocheted off a stud across the site and hit some steelwork. Thankfully no-one was hurt but it was a reminder of just how potentially dangerous nail guns can be.

Driving with Cell Phones

Your Quin Workforce Consultants are out on the road for a large part of their day keeping in contact with Clients and Candidates so their cell phone use is quite high. In order to meet legal requirements and also to keep them as safe as possible, all our Consultants have been provided with hands free car kits to enable them to safely and legally keep in contact. If they happen to be in a meeting or on another call please leave them a voice mail message or call the office on our 0800 400 707 number.

Safety in the Home

We are not just concerned about safety at work but also in the rest of everyone's life. With the warmer months now with us it's a good time to remind ourselves about limiting our time in the sun, using sun block and never leaving our kids and loved ones unattended in or around water.





Spring Promotion Winner

In our last Mighty Quin Newsletter we featured our Spring promotion which encouraged new Clients to join us and also offered a lucky draw prize to our existing Clients. Phil Maxey of Maxey Construction was the lucky winner of a free labourer for the day. Congratulations Phil and we look forward to working with you even more in 2010.

Apprenticeship Update

Here at Quin Workforce we employ and manage a team of Apprentices across a range of trades. We take on all the administration of the trainees' apprenticeship leaving our Client free to focus on running their core business.

Apprentice Evenings

We have started holding special evenings where our apprentices can gather together in the early evening over something to eat to share experiences and information relating to their apprenticeship. The BCITO has been good enough to allow us to use their facilities which has helped make these evenings very successful. We will be holding more of them in 2010.

Apprentice Completions

Recently we have had two successful Construction Apprentice completions and our congratulations go to both Caleb Ngatai and Filimino Lemesio (Construction) who are now qualified Tradesmen. Well done guys and we wish you both a long and successful career in the Construction Industry. We are proud of your efforts and the part we played in your success.

Electronic Payslips

We are now able to offer all Candidates an electronic payslip service which means that instead of receiving a mailed copy of your payslip you can get an emailed version which will be faster and help reduce the amount of paper used in our payroll system. If you wish to start receiving your payslip this way please phone us on 0800 400 707 and we can arrange for you to fill out an approval form.

Candidate Phone Calls to the Quin Workforce Office

We have an 0800 number to make it easy for our Candidates to contact us whenever necessary. When calling us please remember that we have hundreds of Candidates on our system and you need to clearly identify who you are when you call us. This is the same whether you are speaking to one of the team in person or if you are leaving a voicemail. An example of how important this is was when we recently cleared the overnight voicemails and heard the following message. "Hi, my name is Paul and I am available for work for the rest of the week" We would love to give Paul a job but we don't know which of the 44 Pauls we have is him!

Positions Available

We have a continuing need for qualified carpenters on a number of assignments around Wellington and the Hutt Valley. If you know of any good tradesmen who would enjoy working for a great company like Quin Workforce then ask them to send us their CV. We would really like to hear from them!

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